**Backford Parish Council Minutes**

**MOLLINGTON, BACKFORD & DISTRICT VILLAGE HALL**

**Tuesday 8th September 2020 - 7.45 pm**

**AGENDA**

**Part 1**

**Apologies for Absence**

Simon Eardley - Borough Councillor

Dave Roscoe - Councillor

Clive Morgan - Councillor

**In Attendance**

Mark Littler - Councillor

Ade Deary - Councillor

Anita Dodd - Councillor

Mike Cheers - Councillor

Debbie Jones - Parish Clerk

**Declarations of Interest**

None declared

**Open Forum**

Members of the public are invited to raise issues not dealt with elsewhere on the agenda. The maximum time allowed is 30 minutes, subject to the Chairman’s discretion.

**Part 2**

**35/20 Minutes of the Previous Meeting**

All agreed minutes of the meeting held on 28th July as a true record.

Previous Parish Clerk Issues were discussed and payments are now being made on a fairly regular basis back to the Parish Council.

**36/20 Planning**

* **Applications awaiting approval**

Ref. No: 20/01919/FUL for the Backford North petroleum storage depot remain awaiting a decision, all councillors agree that this would be a necessary alteration for future workings of the depot and agreed this should go forward.

**37/20 Reports by Representatives**

To receive reports from the following representatives:

* Village Hall - Chair Mike Cheers

MC and AH gave an update on the progress of the Village Hall stating that contracts were still not signed off. AD highlighted the need for the Parish Council to ensure that the contract was subjected to due diligence from the parish council perspective to ensure that residents funds were utilised appropriately and would still need to be set against an risk log which Councillors have sight of prior to draw down of the Pubic Works Loan. DJ to request such information from the MBDVH Committee.

* Backford Charities - Councillor Mark Littler

Nil to report

* Local Issues - Mike Cheers

Nil to report

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**38/20 Finance**

Payments and Receipts: To note/approve the payment of salaries/wages and expenses and invoices for goods received and services rendered and to note any receipts. A schedule will be presented at the meeting.

* Bank Balance – prior to cheques this evening includes reserve just over £5000.
* Payment for staff - £112.81 cheque paid
* Zurich Insurance - £257.60 cheque paid
* Website costs paid £366 – cheque raised
* IONOS final payments made of £11.98

Annual Governance Return – not received any formal notifications from the Auditors as yet.

* Computer costing to be obtained and DJ to purchase external hard drive

Discussion was had with regards to computer cost and although DR felt strongly that the PC should have its own computer, the group agreed that a cheaper External Hard Drive would be sufficient in the short term. When funds become available a computer should be purchased on behalf of the Parish Council.

**39/20 Correspondence**

**40/20 Updates by Clerk**

* Police Report - no report requested this time.
* Highways Issues – on-going although
* Website re fresh - completed
* Noticeboard – DJ reported poor quality of noticeboard and that the company has been requested on several occasions to repair the damage and re hang the noticeboard. DJ to keep requesting this.
* The option of adoption of the telephone box was considered again and councillor’s agreed to get a costing for shelving in the box. SE has since offered the name of a local joiner. DJ to request a quote.

**41/20 Matters Arising**

* Defibrillator option – AD and Anita Dodd have discussed with the Hospice who have a defibrillator on site. Discussions to be held with them with regards to use in an emergency within the Backford area.

**DATE AND TIME OF NEXT MEETING**

**Tuesday 10th November 2020**

**19.45hrs**